

# PLEASE POST

**ATTENTION:** CUPE 2745 Members  
**RE:** Maximizing of hours  
**FROM:** Theresa McAllister, Provincial President  
**DATE:** September 2020

If you would like the opportunity to maximize your hours, you can inform the District Office in writing each school year of your intent – see Article 14.04 of the Collective Agreement. Please send a copy to the Director of Human Resources and your Regional Vice-President of your School District. *You may use the form provided below.*

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CUPE 2745 Region \_\_\_\_\_ Zone \_\_\_\_\_

## MAXIMIZING HOURS

\_\_\_\_\_  
Director of Human Resources  
School District \_\_\_\_\_

I \_\_\_\_\_ wish to be considered to maximize my  
Name  
hours of work as per article 14.04 of the Collective Agreement.

I am presently a \_\_\_\_\_ working at  
Position  
\_\_\_\_\_ for \_\_\_\_\_ per day  
Workplace/ School  
from \_\_\_\_\_ to \_\_\_\_\_.  
Hour of Work

This is for the 2020 – 2021 school year.

Sincerely,

\_\_\_\_\_  
Signature  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date